

THE COLONY FOUNDATION

RENTAL APPLICATION DETAILS

- Colony single-family homes cannot be leased more than one (1) time per year, minimum of 30 days.
- Parcel neighborhoods may not be leased more than four (4) times per year, for a minimum of 30 days, unless the neighborhood documents state differently, whichever is less.
- The Colony Foundation:
 - 1) A completed Tenant Access Authorization Form
 - 2) A \$100.00 check or money order made out to Colony Foundation
 - 3) Copy of a fully executed lease
 - 4) Completed and approved Property Management Application (if applicable)
 - 5) Bay Club Membership transfer agreement and fee (\$200.00)
- It is the responsibility of the owner and/or rental agent to advise a potential tenant of all neighborhood rules and regulations and to provide them with all keys such as mailbox and pool where pertinent.
- Upon registration, tenants will receive a barcode, ID card and a complete Tenant Information Packet.
- Failure to comply with the above rules and regulations or registering a tenant as a guest may result in the tenant not being able to pass through the gates of The Colony or being allowed usage of any property amenities.
- All forms must be completed and returned to The Colony Foundation two (2) weeks prior to the rental start date.